**MINUTES**

***PPG meeting***

|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting Date:** | 18th May 2022 | **Meeting Time:** | 1900 |
| **Attendees:** | PPG members plus Liz Richards and Sarah Dowling from the Practice | | |
| **Apologies:** | Many | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **ITEM** | **ISSUE / STATUS / ACTION REQUIRED** | **Responsible** | **Due** |
| 1. | Introductions and Welcome | Liz Richards (LR) welcomed everyone. LR thanked everyone for responding and joining the meeting tonight |  |  |
| 2. | Apologies | Many were received by email |  |  |
| 3. | Minutes of Previous Meeting | agreed |  |  |
| 4. | Actions update |  |  |  |
| 5. | Presentation |  |  |  |
| 6. | Discussion points | Do we have to be in a PCN- yes we do, can opt out of various parts of the work but this then disadvantages patients as they are all entitled to the same access to services.  How easy is it to recruit at the moment- really difficult especially for clinicians  What qualifications do SCAs have? They have healthcare experience but they are not clinicians  Question regarding funding of Ukrainian refugees- no extra funding for us.  One ppg member had asked LR to raise difficulty getting through on the phone after they had received a text message asking them to book a med review.  Discussion round phone system and that it is being replaced and that the quickest way to contact us for routine issues is through our website  e- consult talked about again- quickest way to get a routine appointment. Current wait for routines is approx. 4 weeks |  |  |
| 11. | AOB | none |  |  |
| 12. | Date / time of next meeting | 13th July 2022, 7pm |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |